



•PLI must be current at all times

IMPORTANT



•Certificates anytime  
•CEEs anytime  
•FAQs & guides  
•Save progress  
•Automated renewal

Online features



•Online receipts  
•Credit cards & PAD  
•Interac e-Transfers

Payment options



## Registration Renewal 2026 – Opens October 1st!

### Important Dates:

- **Renewal Period:** October 1 - December 1, 2025

### How to Renew:

- Online renewal form through Alinity: [RCASLPNB / OAONB](#)
- Detailed renewal instructions and Alinity User Guide can be found on our website ([rcaslpcb.ca / Registrants / Registration / Renewal](#))

### Reminder for 2026:

- **Personal Professional Liability Insurance (PLI) Must Be Current at All Times:** Registrants are now required to ensure their PLI on file is always current. Submission is no longer only required at the time of renewal.

### Renewal Features:

- Download Registration **Certificates** anytime after your renewal has been completed and approved.
- Add **Continuing Education** activities anytime in your profile.
- **Currency Hours:** Estimate December hours in advance and notify the Deputy Registrar of any significant changes in January.

### Payment Options:

- Online Receipts available after renewal approval.
- Credit Card Payments accepted.
- Pre-Authorized Debit (PAD): Withdrawals for 2027 from January to October 2026; option to pay the balance at renewal if starting later.
- Interac e-Transfers: Send fees to [info@rcaslpcb.ca](mailto:info@rcaslpcb.ca) for quick processing.

### Online Renewal Enhancements:

- **Save Progress:** Complete your renewal in stages.
- **Automated Renewal:** Renewal will process automatically if your profile and PLI are up-to-date. Only new PLI or an employer not on file with us will trigger review prior to approval.
- Remember to hit “**submit**” once your registration renewal is complete.