REGULATORY COLLEGE OF AUDIOLOGISTS AND SPEECH-LANGUAGE PATHOLOGISTS OF NEW BRUNSWICK

RULES

July 13, 2026

REGULATORY COLLEGE OF AUDIOLOGISTS AND SPEECH-LANGUAGE PATHOLOGISTS OF NEW BRUNSWICK

RULES

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REGULATORY COLLEGE OF AUDIOLOGISTS AND SPEECH-LANGUAGE PATHOLOGISTS OF NEW BRUNSWICK

RULES

RULE NO. 1 – INTERPRETATION

Definitions

1.01 In these rules made by the Council, unless the context otherwise requires:

"Approved Entry-to-Practice Examination" means an entry-to-practice examination in audiology or speech-language pathology provided by an examination provider as approved by the Council from time to time.

"Currency Hours" means professional practice activity hours as determined by the Council from time to time.

"Jurisprudence Knowledge Examination" means the jurisprudence knowledge examination as approved by the Council from time to time.

"Mentorship Program" means the policy and program requiring mentorship hours for registrants as approved by the Council from time to time.

"Quality Assurance Program" means the continuing education requirements and currency hour requirements established by Rule No. 4 and as approved by the Council from time to time.

1.02 Unless the context otherwise requires, any words used in these rules which are defined in the Act or the bylaws shall have the meaning set out in the Act or the bylaws as the case may be.

RULE NO. 2 – REGISTRATION REQUIREMENTS

General

2.01 All initial applications and applications for renewal of registration on any register or roster of the College must be completed online and submitted electronically using such online application or renewal process and contain such information as approved by the Council from time to time.

2.02 The Registrar may impose any conditions, limitations or restrictions on any registration issued or granted as the Registrar may deem reasonable and necessary to protect the public.

Provisional Registrant – Initial Registration

2.03 Subject to rule 2.16, the Registrar shall consider all initial applicants to the College for registration as a provisional registrant.

2.04 The Registrar may grant provisional registration on the temporary register to an applicant who:

(a) submits proof of completion of a degree in audiology or speech-language pathology from an Approved Education Program in a form as approved by the Council from time to time;

(b) submits proof of personal professional liability insurance in the amount of $2,000,000 in a form as approved by the Council from time to time;

(c) submits a completed application for registration in a form as approved by the Council from time to time;

(d) submits a valid form of photo identification as approved by the Council from time to time;

(e) pays all required registration fees established by the Council from time to time;

(f) provides a current (within the last 60 days) copy of an enhanced police information check;

(g) submits a declaration respecting criminal charges or offences, disciplinary matters, and any other complaint proceedings against them, if any;

(h) attests to having an ability to practise as an audiologist or speech-language pathologist in English or French in a form as determined by the Council from time to time;

(i) submits a declaration, in such form as determined by the Council from time to time, that the applicant will not work in Canada unless they are legally entitled to do so; and

(j) submits other documents and information as may be determined by the Council or the Registrar.

2.05 A provisional registrant may practise audiology or speech-language pathology while completing the Mentorship Program and while waiting to attempt the Approved Entry-to-Practice Examination.

2.06 Notwithstanding rule 2.07, a provisional registrant who does not pass the Approved Entry-to-Practice Examination within three (3) consecutive attempts shall immediately cease to be entitled to practise audiology or speech-language pathology or to hold themselves out as such, and the Registrar shall revoke their registration forthwith.

2.07 Notwithstanding rule 2.06, a provisional registrant may hold provisional registration for a maximum period of two (2) years from the date of their initial registration as a provisional registrant, at which time the provisional registrant must have obtained registration as a practising registrant, failing which the Registrar shall revoke the provisional registrant's registration and the provisional registrant shall not be entitled to practise audiology or speech-language pathology or to hold themselves out as such.

2.08 A former provisional registrant whose registration was revoked pursuant to rule 2.06 or 2.07 is not eligible to reapply to the College for a minimum period of twelve (12) months from the date of such revocation.

Provisional Registration – Renewal of Registration

2.09 The Registrar may renew the registration of every provisional registrant who:

(a) submits a completed application for renewal of provisional registration on or before December 1st of each year;

(b) pays the required registration fees established by the Council from time to time;

(c) submits a declaration respecting criminal charges or offences, disciplinary matters, and any other complaint proceedings against them, if any;

(d) if necessary, submits proof of personal professional liability insurance in the amount of $2,000,000 in a form as approved by the Council from time to time;

(e) if necessary, submits proof of compliance with the Quality Assurance Program on or before December 1st; and

(f) submits other documents and information as may be determined by the Council or the Registrar.

Application for Provisional Registration – Graduates of International or Non-Approved Educational Programs

2.10 The Registrar shall consider applications for registration as a provisional registrant by an applicant who is a graduate of an international educational program or a non-approved Canadian educational program, who:

(a) submits proof of successful completion of the Credential Evaluation from World Education Services or such other credential equivalency program approved by the Council from time to time confirming proof of completion of a degree in audiology or speech-language pathology and sufficient evaluation of credentials;

(b) submits the Coursework Summary Form as approved by the Council from time to time;

(c) submits a copy of or link to a handbook, syllabus, calendar or such other detailed description of the education program in a form approved by the Council from time to time from their education program from the year(s) in which the applicant attended the education program;

(d) submits proof in a form approved by the Council from time to time that the applicant has completed the required clinical practicum hours as determined by the Council from time to time during their education program;

(e) if not a new graduate, submits a declaration in a form approved by the Council from time to time which confirms that the applicant has completed the required Currency Hours as determined by the Council from time to time for the three (3) years prior to their application for registration;

(f) submits a verification of registration of active status and good standing from the applicant's current or former association or regulatory body for audiology or speech-language pathology in the jurisdiction in which the applicant is practising or has practised as an audiologist or speech-language pathologist, if any;

(g) submits a declaration respecting criminal charges or offences, disciplinary matters, and any other complaint proceedings against them, if any;

(h) if deemed necessary by the Registrar, submits proof in a form as determined by the Council from time to time of having an ability to practise as an audiologist or speech-language pathologist in English or French;

(i) complies with all other applicable requirements for registration as a provisional registrant as set out in rule 2.04; and

(j) submits other documents and information as may be determined by the Council or the Registrar.

2.11 Upon receiving an application for registration as a provisional registrant in accordance with rule 2.10, the Registrar shall review the applicant's credentials, education, professional experience, and training to determine whether the applicant meets the minimum standards for eligibility to write the Approved Entry-to-Practice Examination and any other competency or jurisprudence examinations as established by the Council from time to time and shall inform the applicant of their decision in writing.

2.12 If the Registrar determines that the applicant does not meet the minimum standards for eligibility to write the Approved Entry-to-Practice Examination, the applicant shall be required to provide proof of successful completion of any additional education, professional experience, or training as may be required by the Registrar, up to and including graduation with a new diploma or degree in audiology or speech-language pathology from an Approved Education Program, to be eligible as a provisional registrant.

2.13 If the Registrar finds that the applicant meets the minimum standards for eligibility to write the Approved Entry-to-Practice Examination, the applicant shall be permitted to write the Approved Entry-to-Practice Examination.

2.14 The Registrar may refer applications for registration as a provisional registrant under rule 2.10 to the Registration and Competence Committee when the Registrar deems it necessary. The Registration and Competence Committee shall consider such applications and shall make recommendations to the Registrar respecting whether the applicant should be granted registration as a provisional registrant. The Registrar shall consider recommendations from the Registration and Competence Committee and make a final decision with respect to the application and shall inform the applicant of their decision in writing.

Practising Registrants – Initial Registration

2.15 The Registrar may grant registration as a practising registrant to a provisional registrant who complies with the requirements of rule 2.04 except paragraph (f) and who:

(a) successfully completes the Approved Entry-to-Practice Examination in three (3) consecutive attempts or less;

(b) submits proof in a form approved by the Council from time to time which confirms that the registrant has successfully completed the Mentorship Program;

(c) successfully completes the Jurisprudence Knowledge Examination;

(d) if necessary, submits proof of compliance with the Quality Assurance Program on or before December 1st; and

(e) submits other documents and information as may be determined by the Council or the Registrar.

Application for Practising Registration from a Regulated Jurisdiction

2.16 The Registrar may grant registration as a practising registrant to an applicant who is currently registered to practise as an audiologist or speech-language pathologist in a Canadian province or territory in which the practice of audiology or speech-language pathology is regulated by legislation and who:

(a) submits a verification of registration of active status and good standing from the regulatory body for audiology or speech-language pathology in the province or territory in which the applicant is registered to practise as an audiologist or speech-language pathologist;

(b) complies with the requirements of rules 2.04(b) - (h); and

(c) submits other documents and information as may be determined by the Council or the Registrar.

2.17 The Registrar may impose additional training, experience, examinations, or assessments as a condition of registration if the applicant applying under rule 2.16 has not practised audiology or speech language pathology for a specified period of time as determined by Council from time to time.

2.18 Registration granted under rule 2.16 shall be equivalent to or substantially equivalent to the applicant's registration in their current jurisdiction. The Registrar may impose a practice limitation, restriction, or condition on a registration granted under rule 2.16 that is equivalent to or substantially equivalent to a limitation, restriction, or condition imposed on the applicant's license or registration in the province or territory in which the applicant is registered to practise.

Practising Registrants – Renewal of Registration

2.19 The Registrar may renew the registration of every practising registrant who:

(a) submits a completed application for renewal of practising registration on or before December 1st of each year;

(b) pays the required registration fees established by the Council from time to time;

(c) submits a declaration respecting criminal charges or offences, disciplinary matters, and any other complaint proceedings against them;

(d) if necessary, successfully completes the Jurisprudence Knowledge Examination on or before December 1st;

(e) if necessary, submits proof of personal professional liability insurance in the amount of $2,000,000 in a form as approved by the Council from time to time;

(f) if necessary, submits proof of compliance with the Quality Assurance Program on or before December 1st; and

(g) submits other documents and information as may be determined by the Council or the Registrar.

Status Change – Non-Practising Registrants

2.20 The Registrar may grant registration as a non-practising registrant to a practising registrant of the College who:

(a) has temporarily discontinued practising audiology or speech-language pathology;

(b) is in good standing at the time of the request to be granted non-practising registration;

(c) submits an online status change request to have their registration status changed from practising registrant to non-practising registrant;

(d) submits a declaration in a form approved by the Council from time to time indicating their understanding and acceptance of the conditions associated with non-practising registration; and

(e) submits other documents and information as may be determined by the Council or the Registrar.

2.21 A non-practising registrant shall not provide, delegate, or supervise the services of an audiologist or speech-language pathologist.

Application for Non-Practising Registration from a Regulated Jurisdiction

2.22 The Registrar may grant registration as a non-practising registrant to an applicant who is currently registered as a non-practising audiologist or speech-language pathologist in a Canadian province or territory in which the practice of audiology or speech-language pathology is regulated by legislation and who:

(a) submits a verification of registration of active status and good standing from the regulatory body for audiology or speech-language pathology in the province or territory in which the applicant is registered as a non-practising audiologist or speech-language pathologist;

(b) complies with the requirements of rules 2.04(c) - (h); and

(c) submits other documents and information as may be determined by the Council or the Registrar.

Non-Practising Registrants – Renewal of Registration

2.23 The Registrar may renew the registration of every non-practising registrant who:

(a) submits a completed application for renewal of non-practising registration on or before December 1st of each year;

(b) pays the required registration fees established by the Council from time to time;

(c) if necessary, successfully completes the Jurisprudence Knowledge Examination on or before December 1st;

(d) if necessary, submits proof of compliance with the Quality Assurance Program on or before December 1st; and

(e) submits other documents and information as may be determined by the Council or the Registrar.

Application for Practising Registration by Non-Practising Registrants

2.24 A non-practising registrant may submit an online status change request to the Registrar to have their registration status changed from non-practising registrant to practising registrant within three (3) years of becoming a non-practising registrant, and the Registrar shall grant practising registration to such applicant who:

(a) pays the required fees established by the Council from time to time;

(b) submits a declaration respecting criminal charges or offences, disciplinary matters, and any other complaint proceedings against them;

(c) submits proof of personal professional liability insurance in the amount of $2,000,000 in a form as approved by the Council from time to time;

(d) successfully completes the Jurisprudence Knowledge Examination;

(e) if necessary, submits proof of compliance with the Quality Assurance Program; and

(f) submits other documents and information as may be determined by the Council or the Registrar.

2.25 A non-practising registrant may submit an online status change request to the Registrar to have their registration status changed from non-practising registrant to provisional registrant more than three (3) years but less than five (5) years of becoming a non-practising registrant and the Registrar shall grant provisional registration to such applicant who:

(a) pays the required fees established by the Council from time to time;

(b) submits a declaration respecting criminal charges or offences, disciplinary matters, and any other complaint proceedings against them, if any;

(c) submits proof of personal professional liability insurance in the amount of $2,000,000 in a form as approved by the Council from time to time;

(d) successfully completes the Jurisprudence Knowledge Examination;

(e) if necessary, submits proof of compliance with the Quality Assurance Program; and

(f) submits other documents and information as may be determined by the Council or the Registrar.

2.26 A non-practising registrant may submit an online status change request to the Registrar to have their registration status changed from non-practising registrant to provisional registrant more than five (5) years of becoming a non-practising registrant and the Registrar shall grant provisional registration to such applicant who:

(a) pays the required registration fees established by the Council from time to time;

(b) submits a declaration respecting criminal charges or offences, disciplinary matters, and any other complaint proceedings against them, if any;

(c) submits proof of personal professional liability insurance in the amount of $2,000,000 in a form as approved by the Council from time to time;

(d) successfully completes the Jurisprudence Knowledge Examination;

(e) if necessary, submits proof of compliance with the Quality Assurance Program; and

(f) submits other documents and information as may be determined by the Council or the Registrar.

2.27 A non-practising registrant who is granted provisional registration under rule 2.25 or 2.26 must successfully complete the Mentorship Program established by Council and such other conditions as may be deemed necessary by the Registrar to be eligible for practising registration.

2.28 A non-practising registrant who is granted provisional registration under rule 2.26 must successfully complete the Approved Entry-to-Practice Examination in three (3) consecutive attempts or less to be eligible for practising registration.

Courtesy Registration

(a) Cross-Provincial Practice Registration

2.29 The Registrar may grant cross-provincial practice registration to an applicant who:

(a) is currently registered to practise audiology or speech-language pathology in Ontario, Alberta, Manitoba, or Saskatchewan, and maintains that registration for the duration of the Cross-Provincial Practice registration with the College;

(b) intends to engage in cross-jurisdictional practice of audiology or speech-language pathology in New Brunswick for a specified period of time not to exceed 200 hours within any twelve (12) consecutive months;

(c) submits a completed application form in such form as approved by the Council from time to time;

(d) submits a verification of registration of active status and good standing from the applicant's current primary regulatory body for audiology or speech-language pathology in the jurisdiction in which the applicant is practising as a registered audiologist or speech-language pathologist;

(e) pays all registration fees for cross-provincial practice registration as established by the Council from time to time;

(f) complies with requirements of rules 2.04(b), (d), and (g); and

(g) submits other documents and information as may be determined by the Council or the Registrar.

(b) Visiting Clinician Registration

2.30 The Registrar may grant visiting clinician registration to an applicant who:

(a) is currently registered to practise audiology or speech-language pathology in a regulated jurisdiction within Canada, and maintains that registration for the duration of the Visiting Clinician registration with the College;

(b) intends to practise audiology or speech-language pathology in New Brunswick for a specific purpose and a specified period of time not to exceed three (3) months within any twelve (12) consecutive months;

(c) submits a completed application form in such form as approved by the Council from time to time;

(d) submits a verification of registration of active status and good standing from the applicant's current primary regulatory body for audiology or speech-language pathology in the jurisdiction in which the applicant is practising as a registered audiologist or speech-language pathologist;

(e) pays all registration fees for visiting clinician registration as set by the Council from time to time;

(f) complies with the requirements of rules 2.04(b), (d), and (g); and

(g) submits other documents and information as may be determined by the Council or the Registrar.

2.31 Visiting clinician registration shall be granted for a specific purpose and a specified period of time as determined by the Registrar and may be renewed at such intervals as determined by the Registrar for a total period not to exceed three (3) months within any twelve (12) consecutive months.

(c) General Courtesy Registration

2.32 The Registrar may grant general courtesy registration to an applicant who:

(a) intends to practise audiology or speech-language pathology in New Brunswick for a specific and limited purpose;

(b) submits a completed application form in such form as approved by the Council from time to time;

(c) when the practice involves patient or client contact, submits proof of personal professional liability insurance in the amount of $2,000,000 in a form as approved by the Council from time to time; and

(d) complies with requirements of rules 2.04 (d) and (g); and

(e) submits other documents and information as may be determined by the Council or the Registrar.

2.33 General courtesy registration shall be granted for a specific and limited purpose and a specified period of time as determined by the Registrar.

Changes in Registrant Information

2.34 All registrants must submit electronically using such online application as approved by the Council from time to time notice of any changes to their personal or professional information within thirty (30) days of the change. This includes, but is not limited to, changes to the following information:

(a) home address, telephone number, and preferred email address;

(b) employer name, employment address, and employment telephone number; and

(c) any legal changes to their name.

Personal Professional Liability Insurance

2.35 A registrant shall, upon the expiration of the registrant's personal professional liability insurance, provide proof of personal professional liability insurance in the amount of $2,000,000 in a form as approved by the Council from time to time.

2.36 The Council may from time to time approve a policy regarding the minimum requirements of personal professional liability insurance.

Mandatory Reporting of Criminal Charges and Convictions

2.37 A registrant who is charged or convicted of an offence pursuant to the *Criminal Code of Canada,* the *Controlled Drugs and Substances Act*, or any other offence which is relevant to their practice as an audiologist or speech-language pathologist must report the charge or conviction to the Registrar within fourteen (14) days of the date of the charge or conviction.

Unauthorized Practice

2.38 All applicants for renewal of registration who fail to register by the date required in any year and who practise in New Brunswick while unregistered shall pay an unauthorized practice fee as a condition of renewal of registration in an amount as may be from time to time determined by a resolution of the Council.

Readmission

2.39 A former registrant who has resigned or whose registration has expired for less than ninety (90) days from the date of their resignation or their registration expiration, may apply for readmission in the registration category in which they held immediately prior to their resignation or the expiry of their registration, and the Registrar may grant readmission to such former registrant who:

(a) submits a completed reactivation of registration form in such form as may be determined by the Council from time to time;

(b) pays the registration fee and any late registration or reactivation fee, as applicable;

(c) submits proof of personal professional liability insurance in the amount of $2,000,000 in a form as approved by the Council from time to time, as applicable;

(d) submits a declaration respecting former or current criminal charges or offences, disciplinary matters, and any other complaint proceedings against them, if any;

(e) if applicable, successfully completes the Jurisprudence Knowledge Examination;

(f) if applicable, submits proof of compliance with the Quality Assurance Program; and

(g) submits other documents and information as may be required by the Registrar or the Council from time to time.

2.40 A former registrant who has resigned or whose registration has expired for ninety (90) days or more from the date of their resignation or their registration expiration may apply for readmission in the registration category in which they held immediately prior to their resignation or the expiry of their registration, and the Registrar may grant readmission to a former registrant who:

(a) complies with the requirements of rule 2.39;

(b) submits an enhanced criminal record check or equivalent completed within sixty (60) days of the date of the application;

(c) if applicable, successfully completes the Jurisprudence Knowledge Examination;

(d) submits a verification of registration of active status and good standing from the applicant's current primary regulatory body for audiology or speech-language pathology in the jurisdiction in which the applicant is practising as an audiologist or speech-language pathologist, if any; and

(e) submits other documents and information as may be required by the Registrar or the Council from time to time.

2.41 Except for an applicant who is applying for readmission through labour mobility, an applicant for readmission who is granted provisional or practising registration under rule 2.40 shall:

(a) complete the Mentorship Program if more than three (3) years have elapsed since the date of resignation or the expiry of their registration;

(b) successfully complete the Approved Entry-to-Practice Examination if more than five (5) years have elapsed since the date of resignation or the expiry of their registration; and

(c) comply with any additional conditions imposed by the Registrar as a requirement of ongoing registration with the College.

RULE NO. 3 – COMMITTEES OF THE COLLEGE

Registration and Competence Committee

3.01 The Council shall maintain a Registration and Competence Committee. The quorum, number of committee members, their terms of office, qualifications and the manner of their appointment, the powers and the procedures of the Committee shall be established and governed by terms of reference approved by the Council from time to time.

3.02 The Registration and Competence Committee shall consider substantial equivalency as determined by the Council from time to time when assessing the academic coursework and supervised clinical practicum requirements of a curriculum from a non-Canadian or non-accredited Canadian program for equivalency to an Approved Education Program.

3.03 The Registration and Competence Committee may consider applications for registration or renewal of registration by applicants who do not meet all of the requirements of the applicable rules, but who wish to be registered with the College. The Registration and Competence Committee shall make recommendations to the Registrar for registration of such applicants upon receipt of such documents and information as may be required by the Registration and Competence Committee. The Registrar may impose such conditions, limitations and restrictions on that applicant's registration as the Registrar or Council may deem appropriate.

Practice Advisory Committee

3.04 The Council shall maintain a Practice Advisory Committee. The quorum, number of committee members, their terms of office, qualifications and the manner of their appointment, the powers and the procedures of the Committee shall be established and governed by terms of reference approved by the Council from time to time.

RULE NO. 4 – QUALITY ASSURANCE PROGRAM

Continuing Education Requirements

4.01 Subject to rules 4.02 and 4.17, commencing January 1, 2027, each practising and provisional registrant shall complete ten (10) hours of continuing education equivalents in every year.

4.02 A registrant is not required to complete ten (10) hours of continuing education equivalents in the year in which the registrant is successfully initially registered with the College between November 1st to December 31st.

4.03 A registrant who holds practising or provisional registration at any point during a registration year shall comply with rule 4.01 for that registration year.

4.04 One (1) hour of attendance or participation in a meaningful continuing education activity equals one (1) continuing education equivalent.

4.05 All practising and provisional registrants must submit a list of continuing education activities and eligible continuing education equivalents annually as part of the registration renewal process.

4.06 Registrants shall retain proof of continuing education equivalents for at least one (1) year after their annual submission.

4.07 A registrant shall not carry over continuing education equivalents from one (1) year to the next and must continue to accumulate continuing education equivalents while on leave if they maintain a practising or provisional registration.

Currency Hours Requirements

4.08 Subject to rule 4.17, as a condition of each annual registration renewal, every practising and provisional registrant shall satisfy the Registrar that, within the three (3) years immediately preceding the registration year in which renewal is sought, the registrant has either:

(a) obtained a minimum of four hundred and fifty (450) Currency Hours; or

(b) demonstrated engagement in professional practice in audiology or speech-language pathology, without restrictions, in New Brunswick or in another regulated jurisdiction in Canada, at a level acceptable to the Registrar.

4.09 In exercising discretion under rule 4.08(b), the Registrar may consider the nature, scope, duration, and recency of the registrant's practice in accordance with criteria established by the Council from time to time. The Registrar may request documentation to support this assessment.

4.10 If the Registrar accepts a registrant's currency hours under rule 4.08(b), the Registrar may impose such conditions, limitations and restrictions on the registrant's registration as the Registrar deems appropriate in the circumstances.

4.11 A registrant shall not claim the same activity to satisfy both the continuing education equivalents under rule 4.01 and the Currency Hours requirements under rule 4.08.

4.12 The Registrar may consider Currency Hours obtained while working in other provinces and jurisdictions as satisfying a registrant's Currency Hours requirements.

Extensions

4.13 A registrant seeking an extension to obtain the requirements under the Quality Assurance Program may apply in writing to the Registrar explaining the reasons for the requested extension before December 1st of the year in which they are seeking an extension.

4.14 All requests for an extension under rule 4.13 shall be determined by the Registrar. The Registrar shall advise the applicant in writing whether the requested extension is granted and shall give reasons for the decision.

4.15 In considering a request under rule 4.13, the Registrar shall take into consideration such factors as may be provided by the Council from time to time and may impose terms with respect to future compliance.

4.16 An extension granted under rule 4.13 shall not exceed three (3) months.

Exemptions

4.17 A registrant seeking exemption from all or part of the requirements under the Quality Assurance Program may apply in writing to the Registrar explaining the reasons for the requested exemption before December 1st of the year in which they are seeking an exemption.

4.18 All requests for an exemption under rule 4.17 shall be determined by the Registrar. The Registrar shall advise the applicant in writing whether the requested exemption is granted and shall give reasons for the decision.

4.19 In considering a request under rule 4.17, the Registrar shall take into consideration such factors as may be provided by the Council from time to time and may impose terms with respect to future compliance.

Non-Compliance

4.20 If a registrant fails to comply with rule 4.01 on or before December 1st of the year in which it is due and has not made a request under rules 4.13 or 4.17, the Registrar shall not consider any renewal application until such time as the applicant has complied with rule 4.01 and has paid such late fees as established by the Council from time to time.

4.21 If a registrant fails to comply with rule 4.01 by December 31st of the year in which it is due, together with all late fees due, the Registrar shall remove the name of the registrant from the register or the roster and shall forthwith send a notice to the registrant and the registrant's employer, if known, notifying them that the registrant is no longer entitled to practise audiology or speech-language pathology or to hold themselves out as such.

4.22 Until the conditions of rule 4.20 and any other requirements for readmission set in the bylaws or these rules have been met, the registrant cannot be considered for renewal.

4.23 If a registrant fails to comply with rule 4.08 on or before December 1st of the year in which it is due and has not made a request under rules 4.13 or 4.17, the Registrar may renew the registration subject to the condition that the registrant successfully completes the Mentorship Program and such other requirements as determined by the Registrar to address any deficient currency hours and pays such late fees as established by the Council from time to time.

Audit

4.24 The Registrar may audit a registrant's Quality Assurance Program requirements at any time within one (1) year of the submission of the Quality Assurance Program requirements.

4.25 The Registrar may conduct an audit of Quality Assurance Program requirements at least once a year on at least 5% of registrants.

4.26 The Registrar shall select registrants at random using a lottery draw to determine which registrants will be audited.

4.27 The Registrar shall notify registrants who are selected for an audit and shall give them thirty (30) days to submit proof of compliance with rules 4.01 and 4.08, if applicable.

4.28 The Registrar shall advise in writing any audited registrants who have failed to provide proof of Quality Assurance Program requirements that they are non-compliant.

4.29 The Registrar may grant extensions to provide proof of Quality Assurance Program requirements not greater than three (3) months.

4.30 The Registrar may suspend a registrant who fails to provide proof of compliance with the Quality Assurance Program within the allotted time until the registrant has provided proof of the required continuing education equivalents and/or currency hours and paid the fee established by the Council from time to time.

RULE NO. 5 – GENERAL

5.01 The Council may from time to time approve a policy regarding the payment of the reasonable out-of-pocket expenses of officers, councilors and registrants of the College acting on committees of the College, incurred while carrying out business on behalf of the College.

LIST OF REVISIONS TO THE RULES

Initial Date of Publication: [Date]

Date of Revision	Numbers of Revised Rule Sections
October 26, 2026	Revised Rule 2:11 and 2:12